



### Key Points

- All events should have appropriate medical / first aid provision.
- The Kent and Medway Local Health Resilience Partnership recommends that all events requiring a Safety Advisory Group complete a medical / first aid provision assessment.

1.	Name of Event	<b>Thanet Coast Project - Public Events Programme 2023</b>
2.	Date and Time of Event	4 to 6 April = Great Eggcase & Scavenger Hunt 30 May to 1 June = Coastal Treasure Trail 8 June = World Ocean Day 10 May, 11 July, 5 Sept = Seaweed & Secrets walks 9 June; 23 Aug = White Cliffs of Kingsgate walks 22 July to 23 Aug = Seashore Safaris 2 Aug = Water Gala Day 16 Sept = Great British Beach Cleans (also Pegwell Bay beach cleans on 31 March, 16 June & 1 Dec) 24 to 26 October = Scavenger Hunts
3.	Projected size based on Purple Guide <a href="https://www.thepurpleguide.co.uk/">https://www.thepurpleguide.co.uk/</a>	All our projected numbers are stated in the event management plan - generally 20-30, but seashore safaris can be up to 60-80 participants.
4.	Has a Medical, Ambulance and First-Aid resource assessment been completed which complies with requirements of the Purple Guide?	Emergency form to accompany risk assessment. Resources include First Aid trained staff, volunteers & First Aid equipment - with additional RNLI trained staff at main bays at the summer events (as mentioned in Site Management Plan).
5.	Has a Medical Plan been completed which complies with the requirements of the Purple Guide?	Covered on Emergency form with risk assessment.
6.	Name of the organisation providing your event with Medical/First Aid *provision	We are covering First Aid provision ourselves - as relatively small events (eg generally 20-30, up to 60-80 participants max.) seems appropriate: rather than external providers. Staff have had FAW training (3-day) & some of the volunteers have had Emergency FAW course (1-day). There will be a minimum of 2 people with First Aid training at each event, and usually more. There will be additional cover at some of the larger summer events as RNLI lifeguard staff are based at the main bays.
7.	Please document the name of the Medical Manager and their contact details on the day	Event Manager - as mentioned in Management Plan
8.	Please list medical equipment on site (e g Defibrillator)	First Aid Equipment boxes, adjusted to size of event group. No defibrillator carried - except they are present at the summer RNLI Lifeguard



		stations at the main bays, or in situ like in the harbour at Viking Bay, for these events.
9.	If the event has taken place previously please provide the event medical report as specified in the Purple Guide.	Not on Purple Guide - any incident reports will be logged on our online reporting system (TAM, with TDC)
10.	If the medical assessment identifies the need for an ambulance please provide the Care Quality Commission registration number as per the Purple Guide.	tbc
11.	Please provide a map or plan of the site which complies with the Purple Guide.	Site Maps - sent to accompany the Event Management Plan for 2023
12.	Please provide details of the medical services communications plan as described in the Purple Guide.	Within Event Management Plan - communication between staff/volunteers will be by voice where the reception table is close to 'wet table; but by 'walkie talkie' for greater distances. For external communications by mobile phone/telephone if bay inspector/rnli present & reception limited (Notably Botany Bay/Kingsgate.)
13.	If assessed as required please provide a copy of the Handover of Responsibility document as described in the Purple Guide.	Within Management Plan for Event Manager/ Thanet Coast Project staff > trained EFAW volunteers: but also RNLI Lifeguards on the main bays (when present).
14.	Has the medical assessment taken into consideration the impact of severe weather events?	Event will not run in case of severe weather conditions: but if the event is running the Event Manager/staff will ask participants to return to the main meeting area or a safe meeting point.
15.	Has a landing site been identified for HEMs should a Helipad be required?	No, not for each activity site - but can be added to maps if required.

\* Please note - a person holding a Health and Safety at Work, or a three day at Work Certificate does not qualify a person as competent to administer first aid to the public at events (as specified in the Purple Guide). **We wouldn't expect to employ a practitioner at such small-sized public educational events.**

Person Completing Assessment (Print)

Tony Child

Position/Role

Thanet Coast Project (NEKMPA) Officer

Signature

*TFChild*

Date

10 March 2023